



**Historic Preservation Board**

**Date:** April 3, 2018

**Time:** 6:00 p.m.

**Location:** Lower Level Council Chambers – 57 E. First Street

<b>Members Present</b>	<b>Members Absent</b>
Janice Gennevois, Vice-Chair Greg Marek Brandon Benzing Milagros Zingoni Jeri Meeks	Laura Schaffer-Metcalf, Ed.D., Chair Louise Swann
<b>Staff Present</b>	<b>Guests</b>
Kim Steadman Lauren Allsopp Charlotte McDermott Renee Stehlin	Phillip Allsopp John Stehlin Vic Linoff Doreen Moreno Anthony Moreno Heather Scantlebury

1. Call meeting to order

Vice-Chair Gennevois called the meeting to order at 6:02 p.m.

2. Approval of the minutes from the following Board meetings:

- a. March 6, 2018 regular meeting
- b. March 20, 2018 special meeting

First motion made by Board member Zingoni to approve the March 6, 2018 regular meeting minutes and seconded by Board member Meeks.  
Motion carried 5-0 (Chair Laura Schaffer-Metcalf and Board member Swann, absent)

First motion made by Board member Meeks to approve the March 20, 2018 special meeting minutes and seconded by Board member Marek.  
Motion carried 5-0 (Chair Laura Schaffer-Metcalf and Board member Swann, absent)

3. Items from citizens present\*

None

4. Hold a public hearing, consider, and make a recommendation regarding:

- a. ZON17-00461 – Flying Acres Historic District Overlay  
The 100 block of West 8<sup>th</sup> Place and West 9<sup>th</sup> Street (both sides) (±6 acres).(District 1).  
Located between North Grand on the west, and North Macdonald on the east. Rezone from RS-6 to RS-6-HD to establish the Flying Acres Historic District.

This item was not discussed. The case is continued to the May 1, 2018 meeting.

5. Hold a public hearing, consider and take action on an appeal of a denial of a certificate of appropriateness (PLN2017-00024) request to stucco over the brick that covers the house of an existing contributing property located at 145 N. Fraser Drive West in the Fraser Fields Historic District.

Staff member Kim Steadman summarized the staff memo detailing the applicant's request and staff's denial. The originally approved Certificate of Appropriateness allowed a painted brick addition that would match the painted bricks of the historic house. When the applicant established that it was not feasible to side the addition with bricks, staff granted a modification to the Certificate of Appropriateness to use stucco on the addition. The applicant asked for approval to add stucco to the historic house as well, to make it match the addition. As a compromise, the applicant proposed leaving one wing of historic brick visible on the front of the house.

Vice-Chair Gennevois asked homeowner Mr. Moreno to address the Board on his project.

Mr. Moreno, 145 N Fraser Drive West, stated that during the construction process his intent was to salvage and reuse the original bricks on his addition. That was not possible, due to the age and soft texture of the bricks. He tried to find new bricks of that type, but they are no longer available. Similar bricks were very costly, not the same size and visually did not match the original bricks. Mr. Moreno proposed a compromise that would allow him to stucco the east portion of the house (facing the back yard) and the south wall of the house (facing the carport). This would leave the painted bricks visible on the front of the house.

The Board clarified with Mr. Moreno the floor plans that were provided by staff member Steadman. Clarification was made as to where the window placement facing the carport is and where stucco would start and terminate.

The Board agreed that adding stucco to the rear of the house would be acceptable, and discussed different options for a point of termination for the stucco. The discussion resulted in a proposal to grant the appeal, with a condition that the stucco be allowed on the rear elevation, wrapping onto the carport elevation, and continuing just far enough along that elevation to cover a single kitchen window that is being infilled as part of the construction project.

Vice-Chair Gennevois ask for any further discussion or clarification.

First motion made by Board member Benzing to grant the appeal with one condition: stucco is allowed on the rear (east) wall of the house, continuing onto the side (south) wall, continuing westward just far enough to cover the kitchen window that is being infilled. Motion was seconded by Board member Zingoni.  
Motion carried 5-0 (Chair Schaeffer-Metcalf and Board member Swann, absent).

6. Discuss the status of the request for the dedicated historic preservation staff, including the Historic Preservation Board's presentation to the Sustainability and Transportation Council Committee, and consider possible additional steps that could be taken.

Board member Jeri Meeks, who attended the meeting, said it went well; she stated that Chair Schaeffer-Metcalf did a very good job in presenting and Council Member Whittaker

asked about metrics. The outcome for the request for a full time Historic Preservation Officer will be included in this year's budget request, to be voted on by City Council. Board member Meeks also stated that Vice-Mayor Luna was very enthusiastic.

Vice-Chair Gennevois commented that the dollar amount for the full-time employee would be \$100,000. She also stated Council member Thompson asked why this fulltime request couldn't be a fulltime contract position. Vice-Chair Gennevois followed up with Council member Thompson and explained there are limitations on a contract position. They can't get business cards, City e-mail, direct access to records, all of which are essential to the work of this position. Vice-Chair Gennevois informed the Board that this Thursday she will be meeting individually with Council member Whittaker and asked staff to provide her the metrics for that discussion. Staff member Steadman agreed to do that.

Board member Marek suggested talking points when meeting with Council members, and a discussion ensued. The Board discussed ways to invite residents from the Historic Districts to contact the City Council members. Options were discussed: different scenarios, individual emails from Board members vs contact from Historic District representatives.

Ms. Heather Scantlebury from the Evergreen Historic District stated she thought she was a contact person for her neighborhood, through Mesa's Neighborhood Outreach division, but has not been contacted recently. Ms. Scantlebury offered her assistance, would like to be on the Historic Preservation contact list, has active communication within her neighborhood and offered to be an advocate for Historic Preservation. Ms. Scantlebury suggested using the Neighborhood Outreach contacts. Staff member Allsopp agreed to request the contact list from Neighborhood Outreach.

Vice-Chair Gennevois will reach out to the seven leads for historic districts. Board member Marek suggested each Board member contact 3 Council Board members. Vice-Chair Gennevois asked Board member Marek to schedule a follow-up meeting with the Mayor and City Manager.

Vice-Chair Gennevois raised the question of the appropriate City division to host the Historic Preservation Office. She shared that Historic Preservation had previously been within Neighborhood Services and asked the Board their opinion. Board member Marek shared his experience and felt the division fits best in Development Services under Planning. Board member Benzing agreed and cited, as an example, Mr. Moreno's request for appeal to a construction request in a historic district.

7. Discuss and provide staff direction on the 2018-2019 Historic Preservation Student Writing and Video Contests, including the procedures for this year's contest.

Board member Zingoni stated in the past we gave out cash rewards with gift cards of \$50, \$30 and \$20 and inquired if the Board wanted to continue with the same process. She is scheduled to contact the Chicago Cubs in November to confirm the award presentation taking place a baseball game.

Board member Marek stated he is willing to donate \$100 toward prizes. Board member Zingoni will donate \$50, and Board member Benzing will donate the last \$50, totaling \$200 for all prizes.

The Board discussed changing its rules of the competition to allow the families of Board members to participate, so long as the Board member is recused from discussing or voting. The Board confirmed that applications are submitted to a staff member and the Board does not know who the applicants are.

Vice-Chair Gennevois asked for any further discussion. Hearing none, she asked for a motion to revise the rules of the contest.

First motion made by Board member Benzing to modify the rules of the contest as follows: Applications will remain anonymous, allowing the families of Board members to participate. A Board member will recuse him/herself if a family member participates in the contest. The motion was seconded by board member Meeks.  
Motion carried 5-0 (Chair Schaffer-Metcalf and Board member Swann, absent).

Board member Zingoni recommended the contest advertising begin mid-August, and opened a discussion of possible recognition of teachers whose students participate in the contest. The Board discussed ways to recognize the teachers. Board member Marek proposed inviting the teacher to be present at the Council hearing where the awards are announced.

8. Receive an update and discuss status of projects from Historic Preservation Office and Historic Preservation Professional on the following items:
  - a. Neon Sign Grant
  - b. Downtown Grant
  - c. Downtown façade Improvements
  - d. Sign Code Update
  - e. Volunteer Recognition during National Volunteer week Apr. 15-21

Staff members Lauren Allsopp and Kim Steadman provided the Board with status on each item. The Board was provided a hand out with the latest status of each of these items. Brief discussion about each topic took place.

9. Discuss and provide staff direction on the 2018 Historic Preservation Awards Program.

Board members discussed possible nominees, the various categories, and who will write up the nominations. Nominations are currently due April 30<sup>th</sup>. Discussion continued about moving the due date sooner, in order to present awards at a June Council hearing. Staff was asked to add the presentation of awards to the June Council Agenda.

Board member Marek requested the nominees be labeled as nomination a, b, c., excluding the individual's name.

First motion made by Vice-Chair Gennevois to revise award nominations submittal deadline date to April 25, 2018 and to place this item on the May HPB agenda for discussion. Motion was 2<sup>nd</sup> by Board Member Meeks.  
Motion carried 5-0 (Chair Schaffer-Metcalf and Board member Swann, absent) .

10. Hear reports from Board members and staff on museums, exhibits, committees and/or events related to Historic Preservation.

Board member Meeks gave a summary of all the activity happening with the Mesa Historical Museums

Vice-Chair Gennevois requested “future agenda items” be added to the HPB agenda, and asked if there were other items the Board wanted added to agendas. There were none. Staff member Steadman confirmed he will add this item to future agendas.

#### 11. Adjournment

Vice-Chair Gennevois adjourned the meeting at 8:01 pm. First motion made by Board member Benzing and seconded by Board Member Zingoni.  
Motion carried 5-0 (Chair Schaffer-Metcalf and Board member Swann, absent)

Supporting data is available for public review in the Planning Division,

Municipal Building, 55 N. Center St., Mesa, Arizona 85201

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